

School Board Meeting Minutes  
INDEPENDENT SCHOOL DISTRICT #912  
MILACA, MINNESOTA 56353  
Monday, September 21, 2020 6:30 pm  
High School Media Center

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the High School Media Center on Monday, September 21, 2020, for the purpose of discussing board business.

The meeting was called to order at 6:31 p.m. by Chairperson Rachelle Nelson.

Upon roll call the following members were present: Jennifer Corrow, Jere Day, Sara Larsen, Jeff Larson, Bryan Rensenbrink, Aimee Struffert, Rachelle Nelson. Superintendent David Wedin was also present.

Changes to Agenda:

VIII. Approval of the Consent Agenda

D. Personnel Items

1. New Positions / Change in Assignment / Replacement

24. Approve the Notice of Assignment with Brandi Katke, Kids Town Level Two Aide and Wrap Around Care (addition)
25. Approve the Notice of Assignment with Lauren Mycue, Wrap Around Care Aide, (addition)
26. Approve the Notice of Assignment with Mason Hartung, Kids Town Student Aide and Wrap Around Care Student Aide (addition)
27. Approve the Notice of Assignment with Ella James, Kids Town Student Aide and Wrap Around Care Student Aide (addition)
28. Approve the Notice of Assignment with Nicole Tellefson, Kids Town, Youth Development, and Adult Enrichment Coordinator (addition)
29. Approve the Notice of Assignment with Judith Swenson, ECFE Aide (addition)

2. Resignations/Retirements/Seasonal Layoffs/Terminations

8. Approve leave of absence for Lisa Greninger, Paraprofessional (addition)
9. Accept the resignation of Heather Beumer, Grade 7 Softball Coach (addition)

4. Lane Changes

8. Emily McEwan, BA to BA+10, \$47,677 (transcripts received, strike contingency)

G. Approve the Title I Tutor Contract with Lisa Greninger (addition)

Motion by B. Rensenbrink, second by S. Larsen, to approve the revised agenda. Motion carried.

Public Forum

No one spoke at Public Forum.

Committee Reports

R. Nelson reported the Committee of the Whole met on August 31 for an activities update, reviewed the Mille Lacs County COVID case numbers, and an update on Milaca's 2020-2021 Learning Plan.

Presentations

Tammy Pfaff, Milaca City Manager, was unable to attend the meeting. Superintendent Wedin presented in her absence. Superintendent Wedin presented on the school resource officer history, services, and agreement with the city of Milaca. Legal counsel advised the district not to have a school resource officer in the building until a contract is settled.

Principals/Directors/Coordinators Report

High School Principal report: back to school updates including success of Open House and block schedule; explanation of what hybrid learning would be like if the district would need to transition; September MAP testing, CTE construction update.

Elementary Principal report: Open House was conducted conference style and was positively received; class meetings held daily to enhance social and emotional development, while increasing school, teacher and peer connectedness; offering Wolf Pack Ready Tutoring for students and families needing additional academic support during and following a quarantine period.

Activities Director report: provided MOU regarding compensation of coaches and advisors during 2020 school year; provided activities schedule update due to the pandemic and activity registration numbers.

Community Education Director/Facilities Manager report: limited fall community education activities being offered; updated facilities cleaning plan; construction update; 3<sup>rd</sup> Ave. road construction update.

Business Manager report: 2020-21 levy begun; CTE FY20 actual and September 15, 2020 UFARS files upload; provided financial picture of the district.

### Consent Agenda

Motion by J. Larson, second by A. Struffert, to approve the consent agenda:

- Approval of minutes from the August 17, 2020 Regular Board Meeting
- Approval of check numbers 650514 to 650622 and wires
- Approval of transfers from PMA to First National: \$400,000 on 8/11/20, \$400,000 on 8/21/20, \$400,000 on 8/28/20
- Hire Julie Quayle, Birth-2 Speech Home Visit, \$30.00/hour, approximately 20 hours total, effective June 2 – August 14, 2020
- Revision to the hire of Taylor Welle, High School Counselor, MA, Step 1, 1.0 FTE, \$50,548.90, effective August 19, 2020 (revision to include additional 15 extended contract days @ \$3,848.90)
- Hire Ella James, Kids Town Youth Worker (replacing Abigail Streff), hours vary, \$10.00/hour, effective September 8, 2020
- Hire Dayna Hass, Co-FCCLA Advisor (replacing Julie Weidenborner), BA+20, Step 1, \$1,527.05, effective September 8, 2020
- Hire Amy Goebel, Co-FCCLA Advisor (replacing Julie Weidenborner), \$1,527.05, effective September 8, 2020
- Change in assignment for Brandi Katke, Wrap Around Care Supervisor/Kids Town Level Two Aide, from 0 hours/week to 40 hours/week, \$14.00/hour, effective August 31, 2020
- Change in assignment for Lauren Mycue, Wrap Around Care Aide, from 0 hours/week to 40 hours/week, \$11.10/hour, effective August 31, 2020
- Change in assignment for Judith Swenson, ECFE Aide, from 0 hours/week to 22 hours/week, \$12.75/hour, effective August 31, 2020
- Change in assignment for Krystal Forbord, School Readiness Teacher, from 0 hours/week to 40 hours/week, \$33.39/hour, effective August 31, 2020
- Change in assignment for Rebecca Haukos, School Readiness Teacher, from 0 hours/week to 40 hours/week, \$37.07/hour, effective August 31, 2020
- Change in assignment for Meghan Hermanson, Pathway Teacher (\$30.00/hour) & ECFE Teacher (\$39.02/hour), from 15 hours/week to 40 hours/week, effective August 31, 2020
- Change in assignment for Andrea Swenson, ECFE Teacher, from 0 hours/week to 29.2 hours/week, effective August 31, 2020
- Hire Mason Hartung, Kids Town Youth Worker, 15 hours/week maximum, \$10.00/hour, effective September 8, 2020
- Change in assignment for Nicole Tellefson, Youth Development and Adult Enrichment Coordinator, from 15 hours/week to 38 hours/week, \$14.50/hour, effective August 31, 2020
- Reduction in hours for Peg Timmer, Paraprofessional, from 40 hours/week to 31.25 hours/week, \$18.40/hour, effective September 8, 2020
- Revision to the hire of Michelle Janson, Preschool/School Readiness Teacher, BA, Step 5, 12.75 hours/week (previously approved at 0.50 FTE), \$32.47/hour, effective August 31, 2020
- Hire Michelle Janson, Elementary Distance Learning Teacher (previously Special Education Teacher), BA, Step 5, 0.66 FTE (previously 0.50 FTE), \$29,255.82, effective August 31, 2020
- Hire Paula Borst, Temporary Night Cleaner, 40 hours/week, \$13.13/hour, effective September 8, 2020
- Correction to the hire of Alesha Olson, Junior High Volleyball Coach, \$1,963.35 (previously \$1,920.15), effective September 14, 2020
- Hire Briana Wood, Class II Clerical – Student Services (replacing Jane Marquardsen), 40 hours/week, \$17.41/hour, effective September 23, 2020
- Change in hours for Cathy Dullinger, Paraprofessional, 32.50 hours/week (previously 38.75 hours/week), \$18.05/hour, effective September 20, 2020
- Hire Jackie Smith, Grade 7 Volleyball Coach (replacing Vanessa Eekoff/Heather Beumer), \$1,963.35, effective September 15, 2020
- Approve the Notice of Assignment with Brandi Katke, Kids Town Level Two Aide (10 hours/week) and Wrap Around Care Supervisor (30 hours/week), \$14.00/hour, effective August 31, 2020 – June 30, 2021
- Approve the Notice of Assignment with Lauren Mycue, Wrap Around Care Aide, approximately 40 hours/week, \$11.10/hour, effective August 31, 2020 – June 30, 2021
- Approve the Notice of Assignment with Mason Hartung, Kids Town Student Aide and Wrap Around Care Student Aide, approximately 15 hours/week, \$10.00/hour, effective August 31, 2020 – June 30, 2021
- Approve the Notice of Assignment with Ella James, Kids Town Student Aide and Wrap Around Care Student Aide, approximately 15 hours/week, \$10.00/hour, effective August 31, 2020 – June 30, 2021
- Approve the Notice of Assignment with Nicole Tellefson, Kids Town, Youth Development, and Adult Enrichment Coordinator, 225 days, 38 hours/week, \$14.50/hour, effective August 31, 2020 - June 30, 2021
- Approve the Notice of Assignment with Judith Swenson, ECFE Aide, 22 hours/week, \$12.75/hour, effective August 2020 - June 30, 2021

- Accept the resignation of Susan Shepard, Title I Tutor, effective August 18, 2020
- Accept the resignation of Abigayle Streff, Wrap Around Care Student Aide/Kids Town Student Aide, effective August 26, 2020
- Accept the resignation of Selena Henderson, Kids Town Level I Aide, effective August 26, 2020
- Accept the resignation of Josie Tabatt, Wrap-Around Care Aide, effective August 23, 2020
- Accept the resignation of Judith Swenson, Kids Town Level I Aide, effective August 20, 2020
- Accept the resignation of Rose Nelson, Grade 9 Softball Coach, effective August 26, 2020
- Accept the resignation of Stacy Burns, Paraprofessional, effective August 20, 2020
- Approve leave of absence for Lisa Greninger, Paraprofessional, effective 2020-2021 school year
- Accept the resignation of Heather Beumer, Grade 7 Softball Coach, effective September 18, 2020
- Leave Requests:
  - o Jane Ferber, Paraprofessional, September 8–October 1, 2020
  - o Jennifer Asher, Elementary Teacher, September 8–18, 2020
- Lane Changes:
  - o Jody Brenteson, BA+30 to MA, \$52,141
  - o Jeff Kiel, BA+10 to BA+30, \$51,863
  - o Ellen Johnson, BA+20 to MA, \$52,141
  - o Stacy Yatckoske, BA+20 to MA \$63,028
  - o Cassandra Smith, MA to MA+10, \$56,050
  - o Cassandra Wredberg, MA to MA+10, \$54,375
  - o Sarah Marte, MA+10 to MA+20, \$76,980
  - o Christie Hostrawser, BA to BA+20, \$52,840
  - o Heather Ressler, BA to BA+20, \$60,514
  - o Andrea Swenson, BA to BA+20, \$38.71/hour
  - o Krystal Forbord, BA to BA+20, \$36.46/hour
  - o Rebecca Haukos, BA to BA+20, \$46.58/hour
  - o Rebecca Barland, BA to BA+20, \$48,235
  - o Michelle Janson, BA to BA+20, \$35.34/hour and \$31,835.10 @ 0.66 FTE
  - o Emily McEwan, BA to BA+10, \$47,677
- Approval of the MOU with MEA Addressing Compensation of Coaches and Co-Curricular Advisors During the 2020-2021 School Year
- Approval of the MOU with MEA Addressing Teaching During Assigned Preparation Period During the 2020-2021 School Year
- Approve the Title I Tutor Contract with Lisa Greninger, effective September 14, 2020 – June 30, 2021

Motion carried.

Items on Which Board Discussion and Action is Requested

Motion by B. Rensenbrink, second by J. Larson, to approve the Treasurer's report. Motion carried.

Motion by A. Struffert to approve the following resolution:

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and

BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
8/27/20	Heggies Pizza	High School	Scholarships for Heggies Interns 2019-20	\$4,000

The motion for the adoption of the foregoing resolution was duly seconded by J. Day and upon vote being taken thereon the following voted in favor thereof: Jennifer Corrow, Jere Day, Sara Larsen, Jeff Larson, Bryan Rensenbrink, Aimee Struffert, Rachelle Nelson

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

The Business Manager reviewed the levy documents and announced the Truth in Taxation presentation will be on December 14, 2020 at a Special Board Meeting. Motion by J. Day, second by J. Larson, to certify the proposed 2020 pay 2021 levy at the "maximum" amount to be signed by the clerk at a later date. Motion carried.

Items of Information and/or Discussion Only

The board reviewed the enrollment numbers.

Superintendent and Board Member Items

Superintendent Wedin reported the back to school workshop and Open House was great. Many compliments were received regarding Open House, although it was different than previous years. Some items have been identified to continue in the future.

Superintendent Wedin reported it was fantastic to welcome students to school on September 8 and thanked staff, students and community for their involvement. The district is continuing to evaluate how to improve and keep staff and students safe.

Superintendent Wedin reported the 3<sup>rd</sup> Avenue project was delayed and not complete by the start of the school year. The work around the school grounds is now complete and the district has asked the county to avoid work during drop off/pick up times when possible.

Superintendent Wedin reported meeting with district representatives, the Regional Support Team, Mille County Health, and other area superintendents on September 15 to discuss the increase in case number in Mille Lacs County. The district is in the staging phase of changing learning models from in-person to hybrid in the high school. The change in learning model will be based on September 24 data, and projection data for October 1 and October 8. If the data and projections are over 10, a shift will be made to hybrid learning in the high school on September 28.

Superintendent Wedin submitted application to Mille Lacs County Cares Funding to help support families for additional hotspots, including hotspot data costs and internet set up costs.

Superintendent Wedin reported the Minnesota State High School League approved an MOU to allow volleyball and football seasons to compete in their fall season. The district will move forward with these seasons while mitigating risks. Volleyball games will be live streamed and football games are limited to 250 fans. J. Larson expressed disbelief that the seasons will move forward while the district is moving toward hybrid learning.

Superintendent Wedin thanked Kim Lubrant, School Nurse and COVID Coordinator. She is the COVID contact and responsible for tracing close contact and evaluating symptoms. To date, there is no cases of students or staff infected.

Superintendent Wedin congratulated Gwen Garber, High School Teacher of the Year; Martin Garber, Elementary Teacher of the Year; and Jeannie Manthie, Staff of the Year.

Board Member Items

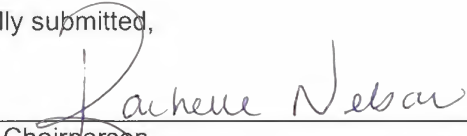
A. Struffert reported at the MSBA Advocacy Fall Meeting they discussed items going to legislation including reduction of SPED paperwork, paid medical/family leave funding through additional payroll and property taxes, 20/21 freeze or remove SPED levy match, and charter reform. A. Struffert submitted recommendation to change legislation regarding electing school board members during off election years, if a member resigns before their term ends.


A. Struffert reported attending the ECMECC meeting.

J. Larson attended the Rum River Special Education Cooperative special board meeting to approve their learning plan.

Motion by J. Larson, second by B. Rensenbrink, to adjourn. Motion carried. The meeting adjourned at 7:33 p.m.

Respectfully submitted,

  
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 Chairperson

  
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 Clerk

October 19, 2020  
 \_\_\_\_\_  
 Date

October 19, 2020  
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 Date